



## Report of the Assistant Chief Executive (Corporate Governance)

### Report to the Licensing Sub Committee

Date: Monday 22<sup>nd</sup> March 2010

Subject: Application for the Grant of a Club Premises Certificate for Garforth Parish Church Cricket Club, Green Lane, Garforth, LS25 2AF

#### Electoral Wards Affected:

Garforth & Swillington



Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

## Executive Summary

This report informs members of an application for the grant of a Club Premises Certificate for a premises situated at Green Lane, Garforth, Leeds, LS25 2AF trading as Garforth Parish Church Cricket Club.

The club premises intend to operate as a small cricket club to supply alcohol at the times and days noted in 3.3

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified of the application.

### 1.0 Purpose of this Report

To advise Members of an application made under section 60 of the Licensing Act 2003 ("the Act") for a Club Premises Certificate in respect of for Garforth Parish Church Cricket Club, Green Lane, Garforth, LS25 2AF The Licensing Sub-Committee is required to consider this application due to the receipt of representations.

### 2.0 History of Premises

2.1 This is the first application for a Club Premises Certificate

### 3.0 The Application

3.1 The proposed Club Secretary is Mr James Wilson

3.2 The location and the proximity to neighboring premises can be seen on the map provided; Members attention is drawn to **Appendix A**

3.3 A copy of the application and operating schedule are attached as **Appendix B** to this report. For the assistance of members, the Operating Schedule shows:

i) **Proposed licensable activities**

L Supply Of Alcohol

ii) **Proposed hours of licensable activities**

Monday to Friday 18:00 – 22:30

Saturday and Sunday 14:00 – 22:30

iii) **Proposed times when the premises is open**

Monday to Friday 18:00 – 22:30

Saturday and Sunday 14:00 – 22:30

iv) **Declaration**

The declaration for a Club Premises Certificate to be granted under the Licensing Act 2003, is attached Members attention is drawn to **Appendix C**

v) **Club Rules**

A copy of the Club Rules is attached at **Appendix D**

**4.0 Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Responsible authorities have made the following representations:

- **Representations received form West Yorkshire Police**

No agreements have been reached the applicant has signed Part 3 of the representation stating they are not prepared to accept the proposed measures as suggested.

Members are invited to consider **Appendix E** of this report

In light of this West Yorkshire Police have responded to the applicant via email

Members are invited to consider **Appendix F** of this report

## 5.0 Matters Relevant to the Application

5.1 Members of the Licensing sub committee must make decisions with a view to promoting the licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

5.2 In making their decision, Members are obliged to have regard to the national Guidance and the Council's Licensing Policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

## 6.0 Options Available to Members

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule
- Reject whole or part of the application

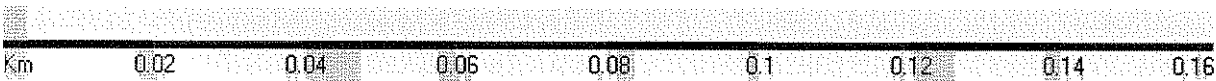
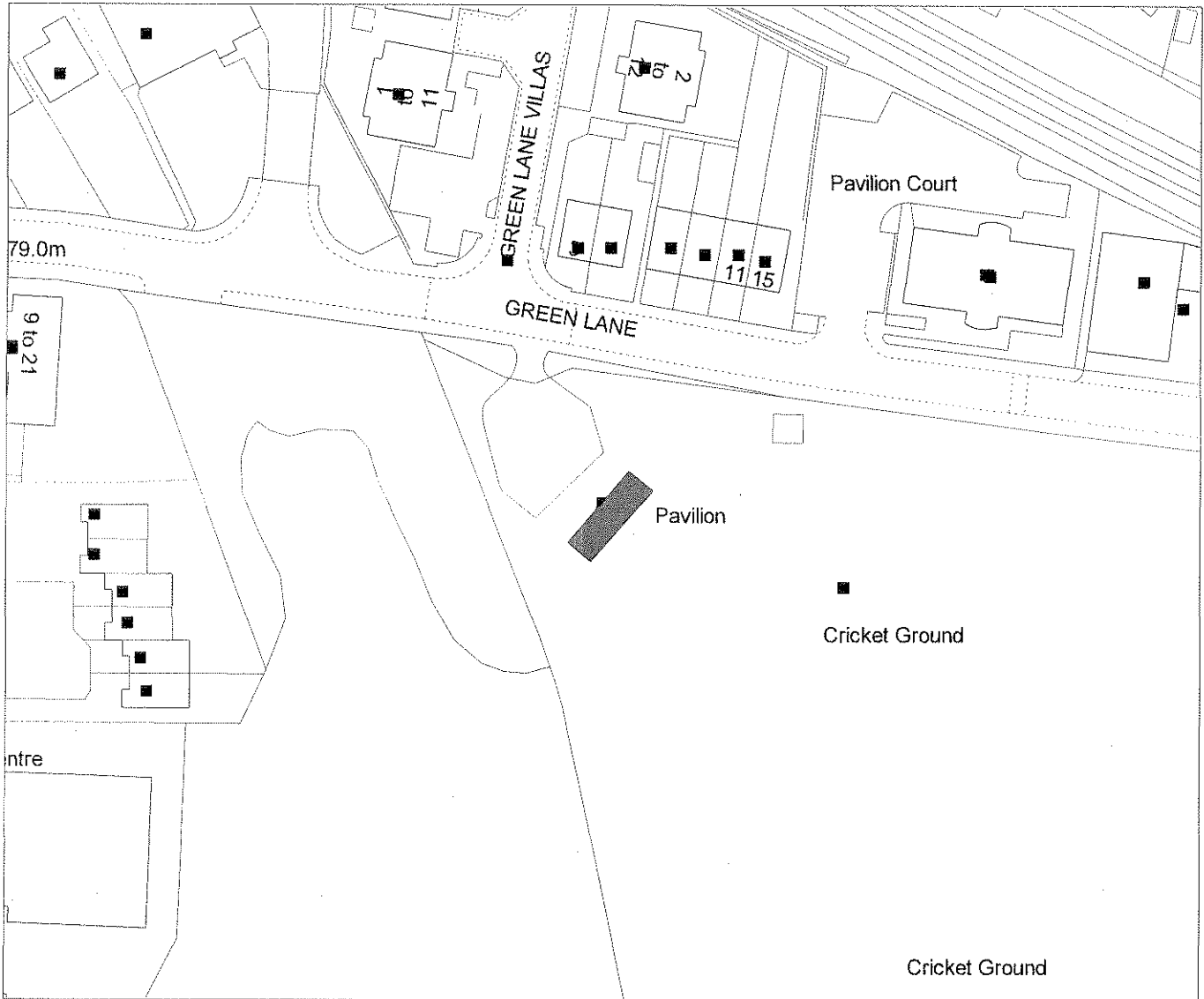
6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

## Background Papers

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy

# CPREM/00297 Garforth Parish Church Cricket Club

Green Lane, Garforth , Leeds, LS25 2AF



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

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<b>Date:</b>	02 March 2010
<b>Scale:</b>	1:1000



<b>CLUB1</b>
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## Part B

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a club premises certificate to be granted  
under the Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

GARFORTH PARISH CHURCH CRICKET club applies for a club premises certificate under section 71  
(Insert name of club)  
of the Licensing Act 2003 for the premises described in Part 1 below (the club premises)  
The club is making this application to you as the relevant licensing authority in accordance with  
section 68 of the Licensing Act 2003.

## Part 1 - Club premises details

Name of club GARFORTH PARISH CHURCH CRICKET CLUB	
Postal address of premises or, if none, Ordnance Survey map reference or description GREEN LANE, GARFORTH.	
Post Town LEEDS	Postcode LS25 2AF
Telephone number (if any)	
E-mail address (optional)	

Name of person performing duties of a secretary to the club MR J. WILSON	
Postal address of person performing duties of a secretary to the club 31, WHINMOOR CRESCENT.	
Post Town LEEDS	Postcode LS14 1NJ
Telephone number (if any) 0113 2656125	
E-mail address (optional)	

Non-domestic rateable value of club premises.

£ 1325

Are the club premises occupied and habitually used by the club?

Yes  No

## Part 2 Club Operating Schedule

When do you want the club premises certificate to start?

Day	Month	Year
0	1	0 4 2 0 1 0

If you wish the certificate to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5000 people or more are expected to attend the premises at any one time, please state the number expected to attend.

--

General description of club (please read guidance note 1)

WE ARE A SMALL CRICKET CLUB. OUR FACILITIES COMPRISE OF A SMALL PAVILLION WHICH HOUSES TWO TOILETS, A TEA ROOM AND A CLUB ROOM. CHANGING ROOMS ARE SITUATED IN ANOTHER OUT BUILDING. WE HAVE TWO SENIOR TEAMS AND THREE JUNIOR TEAMS PLAYING IN THE WETHERBY LEAGUE. BY SUPPLYING ALCOHOL (BOTTLES AND TINS OF BEER + LAGER) WE HOPE TO INCREASE OUR REVENUE AND SO IMPROVE OUR FACILITIES.

What qualifying activities do you intend to conduct on the premises?

(please tick ✓yes)

**Provision of regulated entertainment:**

- a) Plays (if ticking yes, fill in box A)
- b) Films (if ticking yes, fill in box B)
- c) Indoor sporting events (if ticking yes, fill in box C)
- d) Boxing or wrestling entertainment's (if ticking yes, fill in box D)
- e) Live music (if ticking yes, fill in box E)
- f) Recorded music (if ticking yes, fill in box F)
- g) Performance of dance (if ticking yes, fill in box G)
- h) Anything of a similar description to that falling within (e), (f) or (g).  
(if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) Making music (if ticking yes, fill in box I)
- j) Dancing (if ticking yes, fill in box J)
- k) Entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club.  
(if ticking yes, fill in box L)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for  
consumption on the premises where the sale takes place.  
(if ticking yes, fill in box L)

In all cases, complete boxes M, N & O.

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					



**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thurs			Non standard timings. Where you intend to use the premises indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5).
Fri			
Sat			
Sun			

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or out doors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thurs					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5).		
Sat					
Sun					

**E**

Live Music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where the club intends to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for playing recorded music</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where the club intends to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					

**G**

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where the club intends to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					

**H**

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment the club will be providing</b>		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Mon				<b>Please give further details here</b> (please read guidance note 3)	Outdoors
Tue			Both		<input type="checkbox"/>
Wed			<b>State any seasonal variations for entertainment</b> (please read guidance note 4)		
Thurs					
Fri					
Sat			<b>Non standard timings. Where the club intends to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Mon					Outdoors
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thurs			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where the club intends to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5).		
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for dancing the club will be providing		
Day	Start	Finish	Will the facilities for dancing be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Mon					Outdoors
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thurs			State any seasonal variations for the provision of dancing facilities (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times to those listed in the column on the left, please list (please read guidance note 5).		
Sun					

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment facility the club will be providing</b>		
Day	Start	Finish	<b>Will the entertainment facility be indoors or outdoors or both - Please tick [Y]</b> (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<b>Please give further details here</b> (please read guidance note 3)		
Wed					
Thurs			<b>State any seasonal variations for the Provision of this entertainment facility</b> (please read guidance note 4)		
Fri					
Sat			<b>Non-standard timings. Where the club intends to use the premises for the provision of facilities of this entertainment facilities at different times from those listed in column on the left, please list</b> (please read guidance note 5).		
Sun					

**L**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> (Please tick [Y]) Please read guidance note 7).		On the premises <input checked="" type="checkbox"/> Off the premises <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations</b> (please read guidance note 4)		
Mon	18.00	22.30			
Tue	18.00	22.30			
Wed	18.00	22.30			
Thurs	18.00	22.30	<b>Non standard timings. Where the club intends to use the premises to be open to the members and guests at different times from those listed in the column on the left, please list</b> (please read guidance note 5).		
Fri	18.00	22.30			
Sat	14.00	22.30			
Sun	14.00	22.30			

**M**

<b>Hours club premises are open to the members and guests</b> Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	18.00	22.30	
Tue	18.00	22.30	
Wed	18.00	22.30	
Thurs	18.00	22.30	
Fri	18.00	22.30	
Sat	14.00	22.30	
Sun	14.00	22.30	
Non-standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, please list. (please read guidance note 5).			

**N**

Please highlight any adult entertainment or services, activities or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8)

0

Describe the steps you intend to take to promote all four licensing objectives:

a) General--all four licensing objectives (b, c, d, e) (please read guidance note 9)

THE CLUB HOUSE IS RUN BY AND FOR THE MEMBERS OF THE CRICKET CLUB.  
IT WILL NOT BE OPENED TO THE GENERAL PUBLIC.

b) The prevention of crime & disorder

WE WILL NOT HAVE A LARGE STOCK OF ALCOHOL ON OUR PREMISES.  
WE WILL ABIDE WITH ALL LICENCING LAWS.  
WE SHALL PUT IN PLACE A CHECK 21 PROCEDURE.

c) Public safety

WE TAKE ALL REASONABLE STEPS TO ENSURE PUBLIC SAFETY AT ALL  
TIMES.  
WE ARE ALSO FULLY INSURED.

d) The prevention of public nuisance

THE CLUB WILL ONLY BE OPENED FOR THE USE OF MEMBERS, GUESTS  
AND VISITING TEAMS.  
THE CLUB HAS STRICT CODES OF CONDUCT AND BEHAVIOUR.

e) The protection of children from harm

UNDER ECB REGULATIONS THE CLUB HAS A CHILD WELFARE OFFICER AND  
ALL OFFICIALS ARE CRB CHECKED.

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities.
- I understand that I must now advertise my application.
- I have enclosed the club premise certificate or part of it or an explanation for it's absence.
- I have enclosed the relevant part of the club premises certificate.
- I understand that if I do not comply with the above requirements, my application will be rejected.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE [ £5000 ], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 - Signatures (please read guidance note 10)

I, JAMES WILSON (Insert full name)

make this application on behalf of the club and have authority to bind the club.

Signature: J. Wilson

Date: 8th February 2010

Capacity: HONORARY SECRETARY.

Address for correspondence associated with this application (please read guidance note 11)	
31 WHINMOOR CRESCENT	
Post town <u>LEEDS</u>	Post code <u>LS14 1NS</u>
Telephone number (if any) <u>0113-2656125</u>	
If you would like us to correspond with you by email, your email address (optional)	



Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

**Declaration for a club premises certificate to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

**Club Premises details**

Name of club <b>GARFORTH PARISH CHURCH CRICKET CLUB.</b>	
Postal address of club, if any, or, if none, ordinance survey map reference or description  <b>GREEN LANE GARFORTH.</b>	
Post Town <b>LEEDS</b>	Postcode <b>LS25 2AF</b>
Telephone number (if any)	
E-mail (optional)	

**CLUB DECLARATION AS TO QUALIFYING CLUB STATUS**

**GARFORTH PARISH CHURCH CRICKET CLUB.**

*(name of club)*

club makes the following declarations

- 1) Where the club to which this application relates is:  
a registered society within the meaning of the Industrial and Provident Societies Act 1965;  
a registered society within the meaning of the Friendly Societies Act 1974; or  
a registered friendly society within the meaning of the Friendly Societies Act,  
the club declares that the club satisfies:

Please tick  Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 4 in section 62(5) of the Licensing Act 2003

Does the club wish to supply alcohol to members and guests?  
If yes the club declares that -

The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members

Please give relevant club rule number(s), if any

**2) Where the club to which this application relates is:  
an association organised for the social well-being and recreation of persons employed in or  
about coal mines, the club declares that the club satisfies:**

Please tick  Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Does the club wish to supply alcohol to members and guests?  
If yes the club declares that it satisfies -

First condition in section 66(4) of the Licensing Act 2003

Please give relevant club rule number(s), if any

Second condition in section 66(5) of the Licensing Act 2003

Please give relevant club rule number(s), if any

**3) Where the club to which this application relates does not fall into the categories in 1 or 2  
above, the club declares that the club satisfies:**

Please tick  Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003



Please give relevant club rule number(s)

2(k)

Condition 3 in section 62(4) of the Licensing Act 2003



The club's arrangements for restricting the club's freedom of purchase of alcohol are:

(a) contained in club rule number(s)

2i be

(b) or, as follows

*(Please provide a short description)*

The club's provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes are:

(a) contained in club rule number(s),

(b) or, as follows

*(please provide a short description)*

The arrangements for giving members information about the finances of the club are:

(a) contained in club rule number(s)

11

(b) or, as follows

(please provide a short description)

Please describe details of the books of account and other records kept to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s)

CLUB RULE 11 a, b & c

Please tick  Yes

Condition 4 in section 62(5) of the Licensing Act 2003



Condition 5 in section 62(6) of the Licensing Act 2003



The club proposes to supply alcohol to members and guests and declares that the club satisfies:

additional condition 1 in section 64(2) of the Licensing Act 2003



Please give relevant rule number(s), if any

2 g & c

additional condition 2 in section 64(3) of the Licensing Act 2003

Please give relevant rule number(s), if any

additional condition 3 in section 64(4) of the Licensing Act 2003

Please give relevant club rule number(s), if any

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

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I JAMES WILSON , make this declaration on behalf of  
(insert name)  
the club and have authority to bind the club

Signature

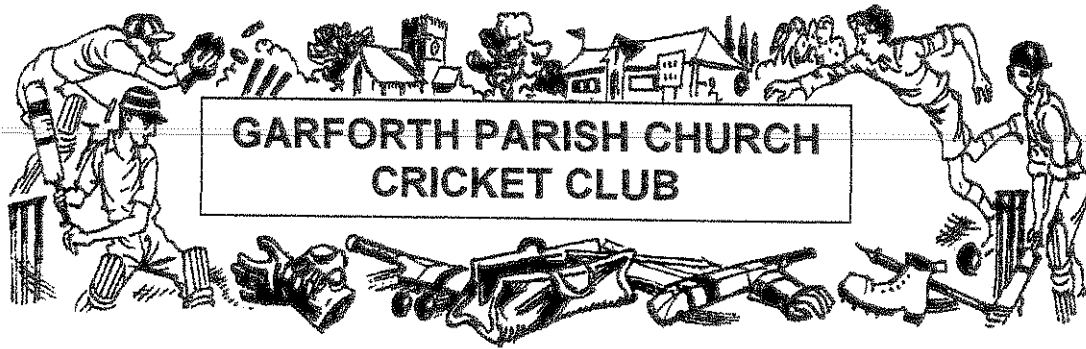


Date

8<sup>th</sup> February 2010

Capacity

HONORARY SECRETARY.



THE CONSTITUTION OF GARFORTH PARISH CHURCH CRICKET CLUB

RULES

1. THE CLUB

The club shall be called the Garforth Parish Church Cricket Club.

2. MEMBERSHIP

- a) The club shall consist of Vice-Presidents, Life Members, Full Members (To Consist of Playing Members, Junior Members, & Social Members).
- b) Any person is eligible for election as a Vice-President.
- c) Any Vice-President or Member who has rendered outstanding service to the club may be elected a Life Member at the Annual General Meeting on the nomination of the General Committee only.
- d) Only Vice-President, Life Members & Full Members shall be entitled to attend & vote at any General meeting called for the purpose of transacting business of the club.
- e) Membership of the Club shall be open to anyone interested in the sport on application regardless of Sex, Age, Disability, Ethnicity, and Sexual Orientation, Religion or any other beliefs.
- f) The Club may have different classes of membership and subscriptions on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- g) The Club committee may refuse membership, or remove it, only for a good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.
- h) Persons may not be (a) admitted to membership or (b) be admitted as candidate for membership, to any of the privileges of membership without an interval of at least two days between their nomination or application for membership and their admission.
- i) Temporary membership shall be given to visiting club cricket teams to enable the purchase of alcoholic drinks. Temporary members may not attend General meetings of the club, hold office or exercise the power of voting.
- j) All members are entitled to use the club facilities for appropriate social and sporting activities, subject to the Licensing Laws and to such rules and Bye- Laws as may be laid down in these Rules by the Club Committee, but in the case of temporary members such temporary members shall only be entitled to use the Clubs facilities pursuant to sporting activities.

### 3. SUBSCRIPTIONS

- a) The Annual Subscription & Weekly Playing Subscriptions shall be voted at the Annual General Meeting for the following season.

Not with standing the foregoing provisions of this rule, the committee shall have the power to reduce or remit the subscription of any Member as they think fit.

- b) Subscriptions shall be payable not later than 31<sup>st</sup> May in any playing season.
- c) Subscriptions are due from new Members on joining the club, & in no case shall they be selected in any team until the full amount of their subscription has been paid (exceptional in exceptional circumstances), see Rule (e).
- d) No Member will be allowed to vote at any meeting convened for the transaction of business of the club, if at the time of such a meeting their subscription were overdue.
- e) Any Member who has not paid his Annual subscription in accordance with Rule 3(a) shall not be eligible for selection in any team unless there be special circumstances which, in the opinion of the selection committee, justify the waiving of this Rule.
- f)

### 4. SELECTION

Any Member, selected to play, finding that he cannot do so, must give notice not less than two days prior to the match in question, & any Member, selected to play in a match, failing to put in an appearance, without reasonable excuse, shall be dealt with at the discretion of the General Committee.

### 5. OFFICERS

The officers of the club shall consist of President, Chairman, Hon. Secretary, Hon. Treasurer, Hon. Team Secretary, Captains of each Team, all of whom shall be selected at the Annual General Meeting & the Vice-Captains of each Team, who shall be elected by the General Committee once the playing strength of each team is known.

### 6. COMMITTEE

- a). The Property & Management of the club shall be vested in a General Committee consisting of the President, Chairman, Hon. Secretary, Hon. Treasurer, Hon. Team Secretary, The Captains of each Team & Members to be elected at the Annual General Meeting. Five persons to form a quorum.
- b). The attendance of Members of the General Committee shall be recorded & read at the Annual General Meeting prior to the election of officers & Members of the Committee.
- c). The Committee shall have the power to co-opt extra Members from the Club Membership &, in the event of a vacancy occurring, power to fill the same.
- d). Any Member of the Committee absenting, without adequate reason from three successive meetings, automatically resigns his term of office, & the Committee shall have the power to appoint another Member.
- e). The General Committee shall be responsible for the purchase of and supply to Club Members of Intoxicating liquor with-in the rules laid down in the Licensing Laws.

7. TRUSTEES

There shall be three Trustees of the club, who shall be appointed from time to time as necessary by the club from among ordinary Members or Hon. Members, who are willing to be so appointed. A Trustee shall hold office during his life, or until shall resign by written notice to the General Committee, or until a resolution removing him/her from office shall have been passed at a General Meeting of the club by a two thirds majority of Members present & voting.

8. SELECTION COMMITTEE

The Selection Committee shall consist of Hon. Team Secretary, Team Captains, & not more than three non-playing Members who shall be elected at the Annual General Meeting. In the event of any Captains absence, his Vice-Captain may act as a deputy.

9. GROUND COMMITTEE

A ground Committee consisting of three Members, shall be elected at the Annual General Meeting. The Committee shall be responsible for the maintenance of the ground. Other Members of the club may be co-opted to the Committee for special purposes.

10. HON. SECRETARY

The Hon. Secretary shall keep a minute book in which shall be entered a correct record of the business transacted at the Annual General Meetings of Members & at all meetings of the General Committee.

11. HON. TREASURER

- a). The Hon. Treasurer shall present an up to date financial statement at each meeting of the General Committee, when requested to do so.
- b). All books, accounts etc. must be closed & a financial statement prepared. A copy of which shall be forwarded to each Member along with the notice convening the Annual General Meeting.
- c). A Auditor who shall be elected at the Annual General Meeting shall audit the accounts.

12. HON. TEAM SECRETARY

The Hon. Team Secretary shall be responsible for notifying each Member of his selection in a club Team.

13. STATUS

The club shall be run on Amateur lines, & no financial consideration shall be paid to any Member.



#### **14. THE ANNUAL GENERAL MEETING**

An Annual General Meeting shall be held in the month of October. Not less than seven clear day's notice of this & of any proposed alterations to the Rules shall be given to all Vice-Presidents, Life Members & Full Members. Voting shall be by ballot if necessary, or if demanded by any one Member.

#### **15. SPECIAL GENERAL MEETINGS**

Should any matters of urgency arise, a Special General Meeting of Members shall be called on notice being given to the Hon. Secretary, together with a requisition signed by not less than five Members. Such a meeting to be called within twenty-one clear days from date of receipt of requisition by the Hon. Secretary.

#### **16. VACANCIES**

In the event of a vacancy, due to any cause, concerning any officer or Member of the Committee, the General Committee electing a successor may fill the vacancy.

#### **17. REPRESENTATIVES**

Representatives of the club on External Organisations shall be elected by the General Committee, & if necessary may be co-opted to this Committee

#### **18. RULES**

All Vice-Presidents, Life Members & Full Members shall be provided with a copy of these Rules. A copy of these Rules Shall also be posted in the Pavilion.

#### **19. ALTERATION TO RULES**

The Rules may be added to or amended only at the Annual General Meeting. The Hon. Secretary must receive proposals for alterations to these Rules in writing, not later than August 31<sup>st</sup>. All alterations to the Rules shall require the support of two thirds of the attending Members who vote.

#### **20. DISSOLUTION**

If the Committee by a simple majority decides at any time to dissolve THE CLUB, it shall give at least twenty-one day's notice of a meeting to all Members of THE CLUB who have the power to vote. If such a decision is confirmed be a majority of those present & voting at the meeting, the Committee shall have the power to dispose of any assets held by THE CLUB. Any assets remaining after the satisfaction of any proper debts or liabilities shall be given or transferred to such charitable groups or groups having similar objects to THE CLUB as the Committee may decide.

August 2009

NOT PROTECTIVELY MARKED

**Licensing Department**

Millgarth Police Station

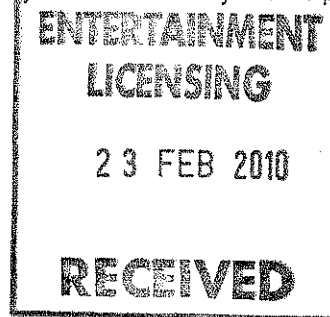
Millgarth Street

Leeds

LS2 7HX

Tel: 0113-2414023

Fax: 0113-2413123

Email: [lynn.dobson@westyorkshire.pn.police.uk](mailto:lynn.dobson@westyorkshire.pn.police.uk)**Leeds District Licensing**

23 February 2010

Mr J Wilson  
31 Whinmoor Crescent  
Leeds LS14 1NJ

cc. Leeds City Council. Entertainment Licensing Section, Civic Hall, Leeds. LS1 1UR

Dear Mr Wilson

**RE: GARFORTH PARISH CHURCH CRICKET CLUB, GREEN LANE, LEEDS LS25 2AF  
GRANT OF NEW CLUB PREMISES CERTIFICATE – LICENSING ACT 2003  
POLICE – LETTER OF REPRESENTATION – QUALIFIED OBJECTION**

Thankyou for your application which is dated 8 February 2010 which was received at Millgarth Police Station on 10 February 2010.

This application is for the grant of a new club premises certificate (CPC) for the above named premises. This is a new application and seeks the grant of a CPC for the following activities:

**Sale of Alcohol****Monday to Friday 1800hrs – 2230hrs****Saturday and Sunday 1400hrs – 2230hrs**

We can confirm that we are submitting a formal representation against your application on the grounds of:-

1. prevention of crime & disorder
2. prevention of public nuisance, and
3. protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

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## NOT PROTECTIVELY MARKED

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

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### **PART 1 - to be completed by the Responsible Authority:**

**West Yorkshire Police** propose the following control measures / conditions under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises:-

**GARFORTH PARISH CHURCH CRICKET CLUB,  
GREEN LANE,  
GARFORTH  
LEEDS LS25 2AF**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- prevention of crime & disorder
- prevention of public nuisance
- protection of children from harm

In considering all applications, the Police do not only take account of crime and disorder at or inside premises but also in the immediate area that the venue is or is to be located. It is the opinion of West Yorkshire Police that the current situation may be adversely affected, unless matters arising from the premises are not addressed.

It is the opinion of West Yorkshire Police, that your application contains insufficient information on how you will achieve the licensing objectives. In particular, we cannot be satisfied at this stage that, if granted the premises would not adversely affect crime and disorder and/or public nuisance in the locality.

Control measures have been offered on part P of the application, but no Leeds City Council Risk Assessment Proforma has been completed and attached to the application. These premises are to be situated in a busy suburb of Leeds, which is not without its problems and is currently subject of a Designated Public Place Order (DPPO). Whilst none of the crimes can be directly attributed to these premises, the locality of the premises has also been taken into account for making this representation.

I have set out a number of conditions for your consideration. Please consider the conditions and their wording for inclusion in the operating schedule of any future licence.

### **Conditions / Crime Prevention Measures to read:-**

**An Incident Report Register will be maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.**

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The Incident Report Register will be produced for inspection immediately on the request of an authorised officer

The Club will adopt a proof of age scheme, requesting ID from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.

### Alcohol Designated Public Places Orders

Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.

Whilst I am not asking that CCTV be installed at this time, this must be a consideration for the future. Had this been an application for a premises licence for a pub rather than a club premises certificate as a club, my views would have been very different. The area is not without its problems and has been a DPPO for several years for a reason. Whilst I cannot request that CCTV be imposed on any future CPC, I would ask you to consider the following conditions and look towards the installation of a system in the months ahead.

**A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out**

**CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP.**

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

*Lynn Dobson  
PC 5783  
Leeds District Licensing*

**ENTERTAINMENT LICENSING SECTION  
LEEDS CITY COUNCIL  
CIVIC HALL  
LEEDS  
LS1 1UR**

**WEST YORKSHIRE POLICE  
LEEDS DISTRICT LICENSING DEPT.  
MILLGARTH POLICE STATION  
MILLGARTH STREET  
LEEDS  
LS2 7HX**

NOT PROTECTIVELY MARKED

# NOT PROTECTIVELY MARKED

## PART 2 – to be completed by the applicant or applicant's representative:

Consent for all proposed control measures / conditions under the Licensing Act 2003.

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Name & Address of Premises:

**GARFORTH PARISH CHURCH CRICKET CLUB,  
GREEN LANE,  
GARFORTH  
LEEDS LS25 2AF**

I / We .....

Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

In signing this document:-

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I / we confirm the premises will then operate in accordance with those conditions agreed to.

**Signed:**

**Dated:**

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

PART 3 – to be completed by the applicant or applicant's representative:

Proposed control measures / conditions under the Licensing Act 2003

Name & Address of Premises:

GARFORTH PARISH CHURCH CRICKET CLUB,  
GREEN LANE,  
GARFORTH  
LEEDS LS25 2AF

~~I~~ / We GARFORTH PARISH CHURCH CRICKET CLUB

Confirm that ~~we~~ / we are the applicant / ~~the applicants' representative~~ (delete as appropriate) for the premises as stated above.

~~I~~ / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to ~~us~~ / our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which ~~I~~ / we will be required to attend.

Signed:

J. Wilson

Dated:

4<sup>th</sup> March 2010.

NOT PROTECTIVELY MARKED

**White, Emma**

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**From:** lynn.dobson@westyorkshire.pnn.police.uk  
**Sent:** 05 March 2010 15:56  
**To:** Entertainment Licensing  
**Cc:** White, Emma; bob.patterson@westyorkshire.pnn.police.uk; christopher.jones1@westyorkshire.pnn.police.uk; stephen.goodwill@westyorkshire.pnn.police.uk  
**Subject:** Garforth Parish Church Cricket Club -Part 3 : NOT PROTECTIVELY MARKED  
**Attachments:** Garforth Parish Church Cricket Club - Signed Part 3.pdf



Garforth Parish  
Church Cricket...

Please find attached a my letter of representation in relation to the above named premises. This has been signed and returned at Section 3, the applicant does not accept the conditions proposed in the letter.

(See attached file: Garforth Parish Church Cricket Club - Signed Part 3.pdf)

Emma,

I spoke to Mr Wilson, just to double check that he had read the letter correctly. I had tried to make it clear in the letter that I wasn't asking for the installation of CCTV or some of the other measures we would normally ask for, but I wanted to make it clear that the Garforth area is not a DPPO for nothing and it does have its fair share of trouble causers.

I did not have the grounds to insist on CCTV but at the very least I would want the staff to ask for proof of age and adopt a policy in respect of preventing underage sales. I also wanted there to be some sort of system in place, should there be any trouble, then the incident would be recorded and it would be clear when officers arrived who they needed to speak to, should the person 'on duty' at the time of an offence be unavailable then something could still be done.

Mr Wilson stated that he had read the letter correctly although he thought we may go back at a later stage and insist on CCTV. I told him that we could not do this other than through the review process or at the point of variation is the grounds to do so were correct. He went onto say that the premises have been selling beer and alcohol and that there hadn't been a problem. I asked him to clarify that he had been selling alcohol already without a licence, he said that was correct. He wished he hadn't told me and said that they had been 'testing the water' to see if it was worth spending the money on the application and it was a realistic prospect that the cost of the application would be recovered by future sales. He said that other people do this and as for the conditions I have asked for then I'm probably thinking too widely for the type of application and premises this hopes to be.

I have stood on and do not think that asking for ID is a draconian measure and having a diary of events is on onerous task. I have used the analogy of a visiting team coming with people who aren't known to the club and proxy purchasing takes place or a seventeen year old buys a beer unchallenged. Mr Wilson doesn't see that it is a problem and they won't be asking for ID 'because they know everyone and their ages'.

I am not prepared to budge on this point and would like this e-mail including in the bundle please for the hearing.

Lynn Dobson  
PC 5783  
Leeds District Licensing  
0113 2414111

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LOCAL POLICE UPDATES: Use your postcode to read local news from your Neighbourhood Policing Team, and sign up for free email updates, on